



Saunton Sands Surf Life Saving Club

Registered Charity No: 1032081 - Email: sauntonsandsslsc@hotmail.co.uk

LIFE SAVING OFFICER Job Description

- Ⓢ Lead and develop a team of trainers and assessors who will develop personnel to meet the operational needs of the Club
- Ⓢ Liaise with section officers, Coach Co-ordinator and club captain to identify and recruit new examiners, instructors, coaches and helpers.
- Ⓢ Coordinate all training and the resources
- Ⓢ Assess, develop and coordinate delivery of training solutions to meet the Club's Beach Needs
- Ⓢ Positively support the policies, culture, operation and management of the Club and SLSGB
- Ⓢ Ensure all training sessions are efficient and effective
- Ⓢ Ensure re-qualifications of awards and certificates are completed by required date and recorded
- Ⓢ Analyse skill mix throughout club and develop training solutions where needed
- Ⓢ Submit reports to the Club Committee
- Ⓢ Participate as a member of the Club Committee
- Ⓢ Arrange assessments through the club as required
- Ⓢ Provides reports to Publicity Officer

Skills required

- Ⓢ SLSGB Training Officer Certificate
- Ⓢ Ability to organise and delegate tasks
- Ⓢ Aware of Health & Safety policy
- Ⓢ Holds a current SLS award and has held/does hold NARs award
- Ⓢ Maintain confidentiality on relevant matters
- Ⓢ Can communicate effectively and possess good interpersonal skills
- Ⓢ Friendly, positive and enthusiastic
- Ⓢ Able to use SLSGB database to maintain awards