



Saunton Sands Surf Life Saving Club

Registered Charity No: 1032081 - Email: sauntonsandsslsc@hotmail.co.uk

MASTERS OFFICER **Job Description**

- Ⓢ Act as primary contact for all Master related matters within the club
- Ⓢ Coordinate Master activities and training
- Ⓢ Liaise with Club Coaching Co-ordinator to appoint coaches
- Ⓢ Identify groups by ability and appoint coaches accordingly
- Ⓢ Liaise with Club committee members and Master Committee
- Ⓢ Liaise with Coach Co-ordinator and Club captain to identify and implement competition training needs
- Ⓢ Attend, as required, & Submit relevant reports to club committee meetings and AGM
- Ⓢ Coordinate participants for National, County, inter club run competitions and activities
- Ⓢ Coordinate and chair the Master committee
- Ⓢ Club contact for Master Development and Memberships
- Ⓢ Arrange through training committee awards needed for competition
- Ⓢ Provides reports to Publicity Officer

Skills required

- Ⓢ Organised and able to delegate tasks
- Ⓢ Possess good communication and interpersonal skills
- Ⓢ Friendly and approachable
- Ⓢ Aware of Member Protection and other Club policies