



Saunton Sands Surf Life Saving Club

Registered Charity No: 1032081 - Email: sauntonsandsslsc@hotmail.co.uk

PUBLICITY OFFICER Job Description

- Ⓢ Communicates effectively with the outside world
- Ⓢ To receive reports from Publicity officers from each section of the club.
- Ⓢ Produces regular reports on the activities of the club
- Ⓢ Promotes the club through a whole host of media
- Ⓢ Liaises with all sections of the club

Skills required

- Ⓢ Maintain confidentiality on relevant matters
- Ⓢ Communicate effectively and possess good interpersonal skills
- Ⓢ Friendly, positive
- Ⓢ Well organized
- Ⓢ Good computer skills